

## Curriculum Vitae

### Personal Information

**Name:** Mohamed Fathy Rizq Ahmed Najm

**Nationality:** Egyptian

**Date of Birth:** October 1, 1981

**Place of Birth:** Kafr El-Sheikh – Sidi Salem

**Address:** Kafr El-Sheikh – Sidi Salem – In front of Bank Misr

**Mobile:** 01094167064

**Job Grade:** First Professional Grade A

### Academic Qualifications

- Bachelor's Degree in Tourism and Hotels  
Specialization: Tourism Studies, 2002
- Postgraduate Diploma in Business Administration  
Specialization: Business Administration, 2019
- Master's Degree in Business Administration  
Faculty of Commerce, Kafr El-Sheikh University, 2023
- PhD Researcher in Business Administration  
Faculty of Commerce, Kafr El-Sheikh University

### Languages

- **Arabic:** Native language
- **English:** Very good
- **French:** Good
- **German:** Good

### Career Progression

- Supervisor of the Student Housing at University Dormitories  
(from October 1, 2003 to October 1, 2009)
- Head of Electronic Coordination and Student Care at University Dormitories  
Kafr El-Sheikh University (from October 1, 2009 to October 16, 2016)

- Secretary of the Faculty of Science  
Kafr El-Sheikh University (from October 16, 2016 to August 1, 2017)
- Secretary of the Faculty of Computers and Information  
Kafr El-Sheikh University (from August 1, 2017 to June 15, 2019)
- Manager of the Financial and Administrative Affairs  
at the General Administration for Student Care (from June 15, 2019 to May 26, 2021)
- Secretary of the Faculty of Physical Therapy  
Kafr El-Sheikh University (from May 26, 2021 to August 1, 2025)
- Secretary of the Faculty of Veterinary Medicine  
Kafr El-Sheikh University (from August 1, 2025 to present)

### **International Conferences and Meetings**

- Participated in the International Conference on Student Services organized by the university on July 25, 2015 as a representative of Kafr El-Sheikh University in the committee of receiving delegations at the airport.  
Delivered a presentation entitled: “University Website and Student Services”
- Nominated to attend the Student Services Conference in Palestine from September 24-26, 2015 and deliver a presentation on university student services, but this was not accomplished due to security conditions in Palestine.
- Representative of the university at the final International Conference on Student Services in Jordan from October 11-13, 2015, delivering a presentation entitled “Student Services on KFS Website” both in Arabic and English language.